

699 INTERNATIONAL EXCHANGE STUDENTS

I. Purpose

The purpose of this policy is to establish district procedures in accepting International Exchange Students and granting an Honorary Diploma.

II. General Statement of Policy

The District will accept international students (age 16-19) on an annual basis. All applications must be reviewed and approved by the high school principal.

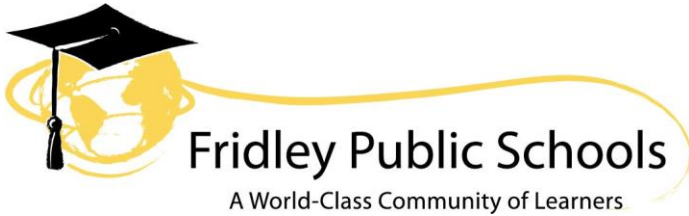
III. Procedures

The Criteria for acceptance are:

- A. The student is in a formal international exchange program with a local coordinator who lives in close proximity to the high school.
- B. The student writes a letter stating why he/she wishes to attend school in the United States.
- C. The student plans to spend a complete school year at the high school.
- D. The student has sufficient knowledge of English to enable him/her to function in an English-speaking classroom.
- E. The student has achieved a satisfactory grade point average during the previous school year.
- F. The student has maintained attendance which would be consistent with appropriate attendance at the high school.
- G. The principal must receive the paperwork no later than the first day of school for enrollment during that school year.
- H. The student will not receive a Fridley High School Diploma, but will receive an Honorary Diploma.

SCHOOL BOARD ACTION:

Adopted November 15, 2005



Fridley School District International Exchange Student Instructions

Please refer to the attached checklist of items needed for international exchange student applications to Fridley Independent School District No. 14. All items must be submitted **no later than the first day** of school to the high school principal.

The school principal will review the application and approve or deny the application. The international exchange local coordinator will be advised of the decision.

If the student is accepted, the high school international student advisor should inform the host parent to do the following prior to the student's arrival in the Fridley School District:

1. Obtain an enrollment packet from the High School.
2. Upon the student's arrival, the host parent should assist the student in completing the enrollment paperwork for Fridley High School.

If you have any questions about this procedure, please do not hesitate to contact the high school principal.

**Fridley School District
International Exchange Student
Admission Application**

Student's Name _____

Birth Date _____ **Country** _____

International Exchange Organization (IEO) _____

Local coordinator of IEO _____ **Phone** _____

International exchange students who wish to attend school at Fridley High School must meet the following requirements prior to enrollment. The following information must be submitted by the international exchange organization to the principal **no later than the first day of school** for enrollment in the fall. These materials will be reviewed by the high school principal prior to approval of the application. Once the student's application is approved, the local organization of the international exchange organization will be contacted. Please refer to page 2 of the instructions.

1. A letter of application (written by the student) that includes a short biography and why the student wishes to attend school in the United States.
2. Complete immunization records, completed by parent and physician.
3. Copies of the following:
 - a. English language proficiency.
 - b. Transcripts for the previous school year indicating present grade placement, courses taken, and Grade Point Average (GPA).
 - c. Attendance records from previous school year.

Host Parent Name _____

Host Parent Address _____

Host Parent Home Phone _____ **Work Phone** _____

Today's Date _____

Fridley School District International Exchange Student Checklist

1. International Exchange Program Local Coordinator contacts principal for possible placement
2. Principal gives packet of information including
 - a. Policy 699
 - b. International Exchange Student Instructions
 - c. International Exchange Student Admission Application and Checklist
 - d. Minnesota State High School League Participation Requirements
 - e. High School Registration Booklet
 - f. High School Activities Booklet
3. Application/Local Coordinator returns completed admission form and appropriate information
4. Principal's admission decision is communicated to Local Coordinator